



# **SREE CHAITANYA COLLEGE, HABRA**

**(GOVT. SPONSORED)**

**Affiliated to West Bengal State University, Barasat**

**NAAC GRADING- B++**

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Ref. No. ....

Date: 21/06/2020

## **NOTICE**

An online meeting with Head / Senior Teacher (in absence of Head of the Department) of all the Departments, Bursar, IQAC coordinator, Secretary of Teachers' Council, convenors of CBCS subcommittee, Academic subcommittee, Routine subcommittee, Prospectus subcommittee and Admission subcommittee ( 2019-20) of the college will be held on 29.06.2020 at 4.00 pm to discuss the following agenda.

All concerned members are requested to join the meeting positively.

Zoom link will be provided on 29/06/2020.

### **Agenda :**

1. Formation of Admission sub-committee for U.G. & P.G. Admission 2020-21
2. Formation of Admission sub-committee for 3rd and 5th semester 2020-21
3. To submit report by the departmental heads about online classes and other activities during the lockdown period and future plans.
4. Miscellaneous

N.B. In the meantime head may talk to their colleagues in the respective department to submit names for subcommittee.

( Dr I. Mandal)  
Principal  
Sree Chaitanya College, Habra